



# Canadian Progress Club Halifax Citadel

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## CPC Halifax Citadel Annual Grant Program

Applications grants from CPC Halifax Citadel will be judged based on merit, impact, intended outcomes and perceived need. Funding priorities include:

- Registered Charitable Organizations.
- Organizations whose mandate includes supporting women & children.
- Funding requests that do not include administration or staffing costs.

Funding will only be given to applicants that identify a specific project or item that the funding will be used for.

### Which level are you applying for?

**\_\_\_\_ Partner Level:** We will select up to 2 charities and award amounts in the \$6,000 - \$15,000 range. These charities will be partners of one of each of our signature events Girls Night Out or the Golf Tournament. We will advertise our partnership with your charity and if you wish to apply for these funds you will be required to:

- ✓ Promote the event and ticket sales via social media and/or in the community
- ✓ Promote the event on your charity website (if your charity has a website)
- ✓ Participate in the event in some way – speaking, volunteering, providing an engagement opportunity (ie BBQ, golf hole/station etc.)

**\_\_\_\_ Associate Partner Level:** We will select up to 4 charities who will receive awards in the \$500 - \$5,999 range from funds raised at our events and if you wish to apply for these funds you will be required to:

- ✓ Promote receipt of the funds via social media and/or in the community

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### Application:

- Applications will be reviewed against established guidelines and by a committee of at least three CPC Halifax Citadel members.
- All applications must include **only** the requested information.
- Forward a PDF signed copy of the application to [cpchgrant@gmail.com](mailto:cpchgrant@gmail.com). PDF file should include application and financial statements (only one PDF file should be sent per application).

*\*Note that if any of the above information is not provided, the application will not be considered for a grant.*

**Deadline:** Deadline for applications is April 19, 2024.

E-mail [cpchcgrant@gmail.com](mailto:cpchcgrant@gmail.com)

website: <https://www.cpchalifaxcitadel.com/grant-program>



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## Grant Application

**Charitable Organization name:**

**Charity registration**

**Contact Name:**

**Phone Number:**

**Email address:**

**1. Tell us what your organization stands for in 500 words or less:**



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**2. Please provide a summary of why the funds are needed and who it will benefit:**

**Amount of CPC Halifax Citadel funding requested:**

**Ideal timing to receive the funds:**

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## CPC HALIFAX CITADEL SUPPORT

- 3. Please describe how your organization will provide recognition to CPC Halifax Citadel for the funds received.** Examples may include placing our logo on your website, a link to our website from your website, mention of the grant on social media by your organization and helping us promote our fundraising events/tickets, participate in the event in some way – speaking, volunteering, providing an engagement opportunity (ie BBQ, golf hole/station etc.)

\*This action plan will be monitored by our Charitable Selection Committee and follow through of this action plan will be taken into account when monies are being distributed.

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website: <https://www.cpchalifaxcitadel.com/grant-program>

## Canadian Progress Club Halifax Citadel

**4. Please provide a detailed budget for your entire project (including how you will allocate the funds you receive from CPC Halifax Citadel)**

### FINANCIAL

Expense detail	Total expense	Source of funding
		Canadian Progress Club
Total funding		

If you are not awarded the entire budget, would you like to be considered for an expense item in your budget (ie will the project be going forward without funding from us?)	<b>Yes</b>	<b>No</b>
What is your annual budget for your charity?		
What % of your total charity annual budget will the funds from CPC Halifax Citadel represent?		
Do you have any staff dedicated to fundraising activities? If so, how many?		